



# (5) 2011 Trust Questionnaire

for the income tax year starting **1 April 2010 to 31 March 2011**

Please ensure you sign and return this questionnaire with all relevant information. Please mark the ENCLOSED box to confirm information is enclosed. If question is not applicable please mark the N/A box.

**NOTE: Incomplete information will result in a delay in starting your accounts and may increase costs to you.**

## NAME

### A RESIDENCY

ENCLOSED N/A

**1 DOES THE TRUST HAVE ANY OVERSEAS SETTLORS / TRUSTEES / BENEFICIARIES?**

Please provide names and details

Y N

**2 AT THE TIME OF SETTLEMENT WAS THE SETTLOR A NON RESIDENT?**

### B ASSETS

ENCLOSED N/A

**3 BANK ACCOUNTS**

Please provide year end statements and closing balances

\$ .....

**4 FIXED ASSETS (FAMILY HOME, HOLIDAY HOMES, BOATS, CARAVANS ETC)**

Please provide purchase details (invoices for items over \$500, sale & purchase agreements and settlement statements)

\$ .....

Please provide details of any assets sold or written off

\$ .....

**5 INVESTMENTS (E.G. TERM DEPOSITS, NZ & OVERSEAS SHARES)**

Please provide details including:

\$ .....

Cost of Investments (Including Premiums and Other Contributions)

Purchase/Contribution and Sale/Distribution details

Market Values as at 01/04/2010 and 31/03/2011

Investment advisor reports and their contact details

### C LIABILITIES

ENCLOSED N/A

**6 LOANS & MORTGAGES**

Please provide loan statements/summaries

\$ .....

**7 FINANCE LEASES / HIRE PURCHASE (HP)**

Please provide details of any finance leases / hire purchases

\$ .....

(e.g. sale & purchase agreements, lease agreements, & details of leased asset (e.g. Vehicle))

**B INCOME & EXPENSES (NZ & OVERSEAS)**

ENCLOSED N/A

**8 INTEREST & DIVIDENDS RECEIVED**

Please provide Statements

\$

**9 PORTFOLIO INVESTMENT ENTITY (PIE) INCOME**

Please provide PIE Statements

\$

**10 RENTAL INCOME/ PARTNERSHIP / BUSINESS INCOME**

Please complete separate Business &amp; Property Questionnaires

\$

**11 OTHER INCOME**

Please provide details (Options, Government Stock, Share Trading etc)

\$

**12 MANAGEMENT FEES ON PORTFOLIO**

Please provide invoices

\$

**13 INTEREST PAID IN RELATION TO INVESTMENTS**

Please provide interest summaries

\$

**E TRUST DOCUMENTS**

ENCLOSED N/A

**14** Copies of Trust Deed (*for new clients only*) and any Variations of the deed  
(*e.g. Trustee Resignations, Beneficiary changes*)**15** Deed of Acknowledgment of Debt and Gifting Documents**16** Please provide list of all beneficiaries under the age of 20**H HOW WOULD YOU LIKE TO RECEIVE YOUR COMPLETED DOCUMENTS**

Collect documents from Withers Tsang office

Collect documents and meet with accountant/partner to review the results

Courier to home/office address

Post to home/office address

Email and post copies to home/office address

(Please note we cannot be held responsible for any loss of documents sent via courier or post and a courier (Signature Required) must be used if package is too big for standard NZ postal delivery)

Signature

Date

Email

Phone

Postal Address

List all Entities Names

**(PLEASE REMEMBER TO COMPLETE THE TERMS OF ENGAGEMENT)**